



ODFJELL TERMINALS (US) INC.
13100 Space Center Blvd., Suite 600
Houston, Texas, 77059 USA

Houston, March 12, 2020

Ref: Terminal actions related to Coronavirus (COVID-19); update 1

In response to actions being taken to address the Coronavirus (COVID-19) pandemic outbreak on global, federal and local levels, Odfjell Terminals (US), responsible for safe operations of Odfjell's two U.S. terminals in Houston, Texas and North Charleston, South Carolina, is implementing measures to reduce the risk of spread of this virus and limit its impact to our business.

OTUS is vigilantly monitoring this situation and implementing actions to ensure the safety of our personnel and their families and the communities we live and work in. We are also committed to maintain the continuity of service required to support our customers.

OTUS has developed a Business Continuity Plan detailing measures to be taken to address this event. In addition to enhanced personal hygiene and other restrictions related to travel and attendance of industry or social events, OTUS is further implementing actions with immediate effect to inhibit the spread of this virus.

Actions that may affect our customers include:

- Visitors to terminal sites and offices will be limited to business-critical only with strict controls.
- Vessels must submit prearrival screening questionnaire as provided by OTUS prior to approval to berthing.
- Truck drivers will be required to remain within their cab while onsite.
- OTUS support personnel necessary for terminal operation remain available and capable to manage customer scheduling and order processing activities remotely as needed.
- Should the situation change as may be directed by local officials, operations may be further limited.

Rest assured that OTUS is doing its utmost to ensure the safety of our people and communities and remains committed to limit the affect to your business from this event. Please do not hesitate to contact your local representative if you have any concerns.

Sincerely,

OTUS Management Team